



Sunday Youth Manager

Department:	Generational Ministries	Direct Report:	Gateway Youth Director(s)
Title:	Sunday Youth Manager	Hours:	Part-time
Location:	San Jose, CA	Pay:	Minimum Wage - \$24/hr (based on experience)

General Description

The Gateway Sunday Youth Manager is responsible to develop and run Sunday Youth Services for 5-8th graders at Gateway City Church-San Jose Campus. Included with the weekly services, The Sunday Youth Manager will be responsible for building a Sunday Youth Team, scheduling Sunday Youth team leaders, and supporting the Gateway Youth Directors for periodic special events (camp, conferences, trips, and service projects).

Sunday Youth Manager Responsibilities

- Schedule, manage, and lead the weekly Sunday services for 5-8th Grade.
- Plan and execute Biblically accurate, culturally relevant services for students based on Gateway Values.
- Recruit and manage a Sunday team of leaders and volunteers to assist in creating a vibrant and healthy student service and community.
- Develop vision for Sunday Youth in partnership with the Gateway Youth Directors.
- Host Team Meetings and training for Sunday Team Leaders
- Manage Gateway Youth Sunday Budget
- Be available for individual counsel and prayer for students and parents as needed.

Job Skills and Expectations

- Demonstrate a strong commitment to serving Jesus Christ and His church.
- Commitment to personal development and a willingness to learn new strategies and stay up-to-date on best practices for Youth Ministry.
- Experience working with youth and leading volunteers.
- Knowledge of and willing to learn Gateway's church management software and Microsoft office software suite.
- Agreement with Gateway Values and Believers Covenant of Agreement Document.
- All applicants must be Live Scanned and attend the required Mandated Reporter Training as part of our onboarding process.